



**Vacaville Unified School District
Measure A Citizens Oversight Committee**

Regular Meeting Agenda

Date: March 20, 2024

Time: 6:00pm

Location: Educational Services Center, 400 Nut Tree Rd, Vacaville CA 95687

AGENDA

- 1. Establish Quorum, Call to Order.**
- 2. Approval of Agenda**
 - a. Motion By _____
 - b. Second By _____
- 3. Approval of Meeting Minutes (May 2023)**
 - a. Motion By _____
 - b. Second By _____

[Attachment\(s\): May 2023 Meeting Minutes](#)

- 4. Action Item: Introductions, election of officers**
 - a. Move that _____ be elected Chairperson for the March 2024 through February 2025 term. Motion: _____ Second: _____
 - b. Move that _____ be elected Vice Chairperson for the March 2024 through February 2025 term. Motion: _____ Second: _____

- c. Move that _____ be elected Spokesperson for the March 2024 through February 2025 term. Motion: _____ Second: _____

5. Comments from the floor on items not on the agenda.

(3-Minute Time Limit Per Individual) Persons wishing to speak to items not on the agenda are asked to complete "A Request to Speak" card and present it to the Chairperson prior to the meeting. Subjects not on the agenda may be introduced at this time, but no action may be taken on them at this meeting. Please stand and state your name for the record.

6. Comments from the floor on items on the agenda.

(3-Minute Time Limit Per Individual) Persons wishing to speak to items on the agenda are asked to complete "A Request to Speak" card and present it to the Chairperson prior to the meeting. You will be given an opportunity to speak on the subject at the time the item is discussed by the Committee. When you address the Committee, please stand and state your name for the record.

7. Information/Discussion: Measure A Audit Report (2022-2023):

Jesse Deol of James and Marta Company (CPA) will briefly present the VUSD board approved 2022-2023 Financial and Performance Audit to the COC. This presentation will be conducted on Google Meet to the COC group, as he cannot be in attendance at the meeting location.

[Attachment: 2022-2023 Meas A Independent Auditor's Report](#)

8. Information/Discussion: Board Report

Adam Rich will discuss the COC's obligation to report to the board annually, and share an example of a previous report with the COC members.

[Attachment\(s\): 2021 COC Report to the VUSD Board of Trustees](#)

9. Information/Discussion: Staff Reports

- a. Alamo Completion/Portables
- b. WCW Administrative Office Relocation
- c. Signage/Safety
- d. Security Cameras
- e. BCCA Admin HVAC

10. Information/Discussion: Report and Presentation: "Bond Accounting 101" - Tim Doane, CFO Director of Budget and Accounting Capital Program Management

Tim Doane will present an overview and orientation on basic bond accounting for all COC members.
[Attachment\(s\): "Introduction to Bond Accounting" Presentation Slides](#)

11. Information/Discussion/Action: Budget/Expenditure Reports

Staff and program managers will provide information and answer questions on the financial update reports for current projects and for the Measure A program. Staff recommends approval as valid Measure A expenditures.

[Attachment: Meas A Program Budget/Expenditures Report, Feb 2024](#)

- a. Motion By _____
- b. Second By _____

To approve Budget/Expenditure Reports as valid Measure A expenditures.

12. Action Item: 2024 Meeting Schedule

- a. May
- b. September
- c. December

13. Discussion Item: Future Business

- a. Site Visits